

## USEFUL NUMBERS:

### Legal Aid Society of Hawaii

924 Bethel Street  
Honolulu, HI 96813  
536-4302

#### Hotline Hours:

9-11:30 am & 1-3:30 pm

### Family Court of the First Circuit

777 Punchbowl Street  
Honolulu, HI 96813  
538-4496

### Child Support Enforcement Agency

601 Kamokila Blvd.  
Kapolei, HI 96707  
1-888-317-9081

### Parents & Children Together

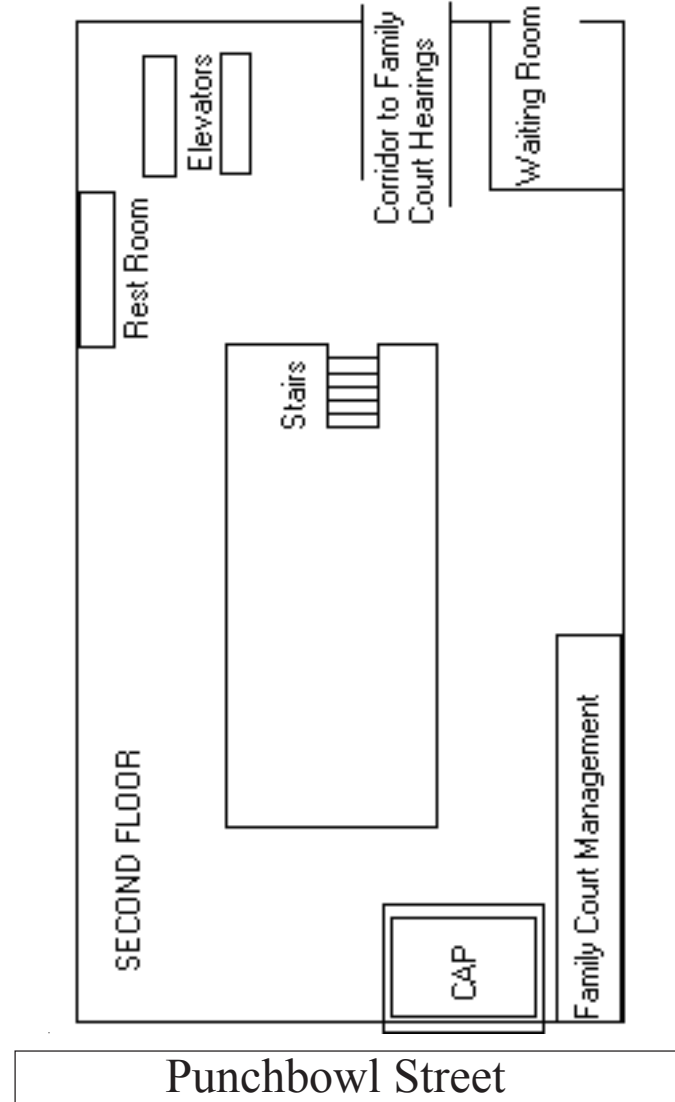
(PACT Visitation Center)  
847-3285

### Mediation Center of the Pacific

200 N. Vineyard Blvd., #320  
Honolulu, HI 96817  
521-6767

## CIRCUIT COURT BUILDING

777 PUNCHBOWL STREET



#### HOURS:

WEDNESDAYS & THURSDAYS,  
8 AM - NOON & 1-4:30 PM  
FRIDAYS: 8 AM - NOON

## LEGAL AID SOCIETY OF HAWAII



## COURTHOUSE ASSISTANCE PROJECT (CAP)

*A collaborative project  
between the Legal Aid  
Society of Hawaii and  
Family Court of the  
First Circuit*

# What is the Courthouse Assistance Project (CAP)?



CAP is a collaborative project between the Family Court of the First Circuit and the Legal Aid Society of Hawaii (LASH). LASH is a non-profit law firm that provides free or low-cost legal service to low-income people.

Wednesdays and Thursdays from 8 am-Noon and 1-4:30pm, and Friday from 8am-Noon, a LASH attorney will be at Family Court to provide legal assistance to eligible and underrepresented court users. Mondays and Tuesdays CAP is closed.

## ***Who is the project designed to help?***

CAP may be able to assist you if:

- \* You are income (low income) eligible for Legal Aid Services;
- \* You are not represented by an attorney; AND
- \* There are no conflict of interest issues.

## ***What kinds of services are available at CAP?***

Depending on your individual situation, LASH may provide one or more of the following services:

- \* Immediate Counsel and Advice
  - Explain your legal situation
  - Spot relevant legal issues
  - Explain the hearing process
  - Explain legal terms
  - Help you frame your arguments for court
  - Give you informational brochures that explain your legal issues
- \* Help you write court orders when you and your ex-spouse can agree, or after a decision by the Court
  - Draft Visitation Agreements
  - Draft Child Support Orders
- \* Help you fill out required Court forms about your financials Situation and child support
- \* Help you negotiate with the other party in your case

- \* Attend your hearing to help you write up the Court's orders

## ***What will CAP not do?***

- \* Help only one party if both parties are eligible for the CAP program
- \* Speak for you at the hearing that same day. If we come to the hearing, we will observe & take notes only
- \* Assist anyone who is using the Court process to harass another person

## ***What if I need more help than CAP can provide? What if I need help on a day CAP is not at Family Court?***

For more information regarding our legal problem, call the Intake Hotline or visit the Legal Aid Society of Hawaii. The Intake Hotline (536-4302) is open on weekdays, M-F, 9-11:30 am & 1:30-3:30 pm.

Our office is located at 924 Bethel Street, in Downtown Honolulu. An advocate will be able to give you more information on the services that LASH has, and--depending upon your situation--may be able to refer you to receive more services--either from LASH or other agencies.

*Using the Courthouse Assistance Program (CAP) is NOT a substitution for required mediation!*

## ***Where is CAP located?***

CAP is located on the 2nd floor of the Circuit Court building, at 777 Punchbowl Street--near the Court Management Office.

The CAP desk is staffed on Wednesdays & Thursdays, 8:00 am-Noon and 1-4:30 pm and Fridays, 8:00 am-Noon. CAP desk is closed Mondays & Tuesdays.