
Your Name

Your Address

Today's date

Ms. Susan Wong, Esq.
Appeals Administrator
DHS Administrative Appeals Office
1390 Miller Street, Liliuokalani Bldg.
P.O. Box 339
Honolulu, HI 96809

RE: Administrative Disqualification Hearing for Your Name _____ :

Dear Ms. Wong:

Please continue my Administrative Disqualification Hearing set for _____ Date _____ at _____
_____ time _____ for thirty (30) days. I need more time to prepare for the hearing.

Thank you for your consideration and cooperation.

Sincerely,

Prepared by:
Legal Aid Society of Hawai'i