



**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA**  
**500 Indiana Ave, NW, Washington, DC 20001**  
**(202) 879-1010    www.dccourts.gov**

<i>Case Caption</i>	<i>Case Number</i>

**APPLICATION TO PROCEED WITHOUT PREPAYMENT OF COSTS, FEES, OR SECURITY**  
 (Form 106A *In Forma Pauperis*)

I, \_\_\_\_\_ am the

- |   |   |
|---|---|
| <input type="checkbox"/> Plaintiff/Petitioner | <input type="checkbox"/> Movant                         |
| <input type="checkbox"/> Defendant/Respondent | <input type="checkbox"/> Intervenor/Proposed Intervenor |
| <input type="checkbox"/> Guardian             | <input type="checkbox"/> Other: _____                   |

I respectfully ask that I not be required to prepay court fees in this case. I cannot do so without substantial financial hardship to me or my family for the following reason(s):

**INCOME**

1. I receive the following public benefits:
- Temporary Assistance for Needy Families (TANF)
  - General Assistance for Children (GAC)
  - Program on Work, Employment and Responsibility (POWER)
  - Supplemental Security Income (SSI)

*If you checked any of the boxes in question 1, you do not need to answer any more questions and may skip to the "Declaration" on page 3. Otherwise, go to the next question.*

*For Clerk's Use Only*

<b>This Application has been reviewed and approved by:</b>		
<i>Signature</i>	<i>Printed Name</i>	<i>Date</i>



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2. I receive the following benefits:
- Interim Disability Assistance
  - Medicaid or DC Healthcare Alliance

*If you checked any of the boxes in question 2, you do not need to answer any more questions and may skip to the 'Declaration' on page 3. Otherwise, you must answer the rest of the questions on this form. If additional information concerning questions 2-8 is required, you will be notified.*

3. My total income over the past 12 months from all sources is \$\_\_\_\_\_.

4. I am presently
- employed.
  - unemployed. The last date I worked was \_\_\_\_\_, \_\_\_\_\_.  
Month Year

**DEPENDENTS**

5. How many people depend on you for financial support? \_\_\_\_\_.  
 Of these people, how many are minor children or elderly? \_\_\_\_\_.

**ASSETS**

6. I have \$\_\_\_\_\_ in cash, including money in bank accounts.  
 I own the following vehicles, real estate, or other valuable property:\_\_\_\_\_

**EXPENSES**

7. This is my best estimate of the monthly expenses for me and the people who depend on me for financial support:

Housing (such as rent, mortgage, taxes, insurance):	
Utilities (such as gas, electric, water, phone, internet):	
Food and household necessities:	
Child-related expenses (such as childcare, diapers):	
Health (such as medical, prescriptions, dental, vision, insurance):	
Transportation (such as vehicle loan, gas, insurance, metro, buses):	
Other debt and expenses:	
<b>Total Estimated Monthly Expenses:</b>	



**OTHER CIRCUMSTANCES**

8. Explain any special circumstances that you want the judge to consider in support of your request, including any child support orders, large monthly expenses, debts, wage or bank account garnishments, and/or judgments.

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**DECLARATION**

I solemnly swear or affirm under criminal penalties for the making of a false statement, which includes 180 days in jail or a \$1,000 fine or both, that I have read this Application and that the factual statements made in it are true to the best of my personal knowledge, information and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address Line 1

\_\_\_\_\_  
Address Line 2

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

**POINTS AND AUTHORITIES**

1. D.C. Code § 15-712.
2. D.C. Code § 22-2405.
3. Civil Rule 54-II, Domestic Relations Proceedings Rule 54-II, and Family Rule R.
4. *Adkins v. E.I. Du Pont de Nemours & Co., Inc.*, 335 U.S. 331 (1948).
5. *Harris v. Harris*, 137 U.S. App. D.C. 318, 322, 424 F.2d 806 (1970), *cert. denied*, 400 U.S. 826 (1970) (“*in forma pauperis* relief not limited to those who are public charges or absolutely destitute”).
6. *Green v. Green*, 562 A.2d 1214 (D.C. 1989) (statute “effectuates the fundamental principle that every litigant should be provided equal access to the courts without regard to financial ability”).
7. *Cabillo v. Cabillo*, 317 A.2d 866, 866 (D.C. 1974) (per curiam)(reversing denial of *in forma pauperis* status and mandating granting of petition where litigant’s income “only slightly above the welfare standard”).



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**ORDER**

Upon consideration of the Application to Proceed Without Prepayment of Costs, Fees, or Security filed by \_\_\_\_\_, it is hereby ordered that the Application is:

- GRANTED** in this Family Court case, and, pursuant to Domestic Relations Rule 54-II(i), witnesses will be subpoenaed without prepayment of witness fees.
- GRANTED** in this Civil Division case, and pursuant to Civil Rule 54-II(i), the clerk will attempt to serve by mail the materials listed in Civil Rule 4(c)(1). Plaintiff/Petitioner is responsible for service and proof of service if the clerk's efforts are unsuccessful.
- GRANTED** in this Probate Division case.
- GRANTED** in this Tax Division case.
- GRANTED** in this Criminal Division case.
- GRANTED** \_\_\_\_\_

**DENIED**, for the reasons stated on the record in open court and in the presence of the applicant or applicant's counsel.

**DENIED**, for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Judge